

RASYONET BİLGİSAYAR YAZILIM VE DANIŞMANLIK GDPR DATA SUBJECT APPLICATION FORM

In Law on the Protection of Personal Data numbered 6698 (referred to as "KVKK"), personal data owners (referred to as "Applicant"), defined as "data subject", are granted the following rights under Article 11 of KVKK:

- To learn whether his/her personal data are processed or not,
- To demand for information as to if his/her personal data have been processed,
- To learn the purpose of the processing of his/her personal data and whether these personal data are used in compliance with the purpose,
- To know the third parties to whom his personal data are transferred in country or abroad,
- to request the rectification of the incomplete or inaccurate data, if any,
- To request the erasure or destruction of your personal data and notifying the third parties to whom the personal data has been transferred, if the reasons requiring processing are no longer valid, although it has been processed in accordance with the provisions of other laws and other legislation related to KVKK,
- To object to the occurrence of a result against you by analysing the processed data exclusively through automated systems,
- To claim compensation in case you have damage due to unlawful processing of your personal data.

Pursuant to **the Communiqué on the Procedures and Principles of Application to the Data Controller**, with paragraph 1 of Article 13 of the KVKK; Applications to be made to our Company regarding these rights are made in writing or by sending an e-mail to rasyonet@hs01.kep.tr via your e-mail address previously notified to our Company and using our Company's registered e-mail (rasyonet@hs01.kep.tr) address, or **Personal Data Protection Authority** (referred to as the "Board") by other methods to be determined in the future.

Within this framework, the applications to be made to our Company in "written" form, with the printout of this form, will be available to delivery;

Application Method	Address of Application	Information To Be Specified In Application Submission
Application in person (Applicant personally comes to the application address and applies with an identity certifying document)	ITÜ Ayazağa Kampüsü, Koru Yolu ARI Teknokent 3 Kat:2 No:203	“Information Request Under Law on The Protection of Personal Data” shall be written on the envelope.
Notification through a notary	ITÜ Ayazağa Kampüsü, Koru Yolu ARI Teknokent 3 Kat:2 No:203	“Information Request Under Law on The Protection of Personal Data” shall be written on the notification envelope.
Sending an e-mail from your e-mail address registered in our Company	kvkk@rasyonet.com	“Information Request Under Law on The Protection of Personal Data” shall be written in the subject section of the e-mail message.

- By applying to the Company personally by the Applicant,
- By notary or by registered and reply to paid letter,
- By sending an e-mail to our kvkk@rasyonet.com, in case the Applicant has an e-mail address they can use which is registered in the Company's systems,

In accordance with Article 13, paragraph 2 of the KVKK, your applications submitted to us will be replied within thirty days from the date on which your request is received by us, depending on the nature of the request. In accordance with the provisions of Article 13 of the KVKK, our responses will be delivered to you in writing or electronically.

A. Applicant Contact Information

Name:

Surname:

TR Identity Number:

Telephone Number:

E-mail:

Address:

B. Please specify your relationship with our Company.

<input type="checkbox"/> Potential Employee/Intern	<input type="checkbox"/> Business Partner (Dealer, Supplier etc.)
<input type="checkbox"/> Employee	<input type="checkbox"/> Customer
<input type="checkbox"/> Former Employee	<input type="checkbox"/> Other:

Department / Unit that you are in contact with our company:
.....

Communication Subject:
.....
.....

C. Please specify your request within the scope of KVKK in detail.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

D. Please choose the method of notifying you of the response to your application:

- I would like it to be sent to my address.
- I would like to receive it hand-delivery.
- I would like to receive a reply to the e-mail address that I have sent the form from and registered on your system.

(In case of delivery by proxy, a notarized power of attorney or authorization document must be present and attached to this Data Subject Application Form.)

This Data Subject Application Form was prepared to address your request within the allocated time, identify your connection to our company, and determine the extent to which your personal data is processed by our company.

Our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. If the information regarding your requests submitted with the Data Subject Application Form is not accurate and up to date or an unauthorized application is made, our Company does not accept responsibility for the requests arising from the inaccurate information or unauthorized application.

Applicant Data Subject's:

Name / Surname :.....
Application Date :.....
Signature :.....